SAC FACILITIES MEETING

MINUTES

NOVEMBER 29, 2005

APPROVED 2/28/06

Administrators

President Erlinda Martinez

Noemi Kanouse, Committee Chair.

Carolyn Breeden(absent)

Bruce Bromberger

Lori Brown

Rhonda Langston(absent)

Alternates

Nancy Brooks (K. Mennealy)absent

Al Chin (J. Wooley) absent

Davis Nguyen (M. Sugranes) Lilia Tanakeyowma (S. Lundquist)

David Guzman for S. Lundquist

Faculty

Raymond Hicks, faculty co-chair

Jeff McMillan Dana Pagett

Michelle Parolise (absent)

Valinda Tivenan John Zarske

Classified

Mike Mujica

John Nastasi (absent) Sean Small (absent)

vacant

Guests

1. Welcome and Introductions

The meeting was called to order at 1:38 p.m. by Noemi Kanouse, Committee Chairperson, Mrs. Kanouse welcomed committee members.

Sara Lundquist(absent)

Kathy Mennealy

Aracely Mora

Sylvia Turner

James Wooley

Maria Sugranes

2. Minutes of September 27th meeting were approved as read.

Minutes of September 27th meeting were approved as amended.

Motion - Valinda Tivenan

2nd – Dana Pagett

The minutes were unanimously approved.

3. Facilities Update from SAC

Bruce Bromberger, SAC Plant manager provided a handout for members that outlined the recent updates to the campus. He added the following notations:

- ✓ Concrete circles were poured outside the library.
- ✓ Work orders Mr. Bromberger noted that the work order turnaround time is connected to the currently schedule work in the department. Mr. Bromberger reported that a presentation on the *New Online Work Order* system was made at the last SAC Management Council. Once a work order is process for a department, an email is generated to the user that the order has been completed. Mr. Bromberger reported that there has been a delay in the completed emails due to some computer issues and short staffing. It was reported that beside the work orders that are being processed through the new online system, the department is receiving 100-150 work orders a month through paper requests. Mr. Bromberger will present an update on the work order process at the February 28th meeting.

4. Measure "E" Updates from the District

Mrs. Kanouse presented Measure E updates. The following items were highlighted:

- ✓ College Avenue apartments and the church are scheduled to be demoed in the next 60 days.
- ✓ Digital Media Center is hoping to offer some classes in the summer.
- ✓ The building pad for the Men's/Women's Locker Room needed to be raised to accommodate the sewer lines and SAC was able to utilize dirt from SCC for the project at no cost.
- ✓ Dr. Martinez praised the success of the Public Safety Institute groundbreaking and commended the work of the SAC M&O department.
- ✓ Dr. Martinez noted that the district is moving forward with the design on the Science building.
- ✓ Mrs. Kanouse mentioned that most of the renovation work will be completed in buildings D & C during winter recess.

Mrs. Kanouse mentioned the possibility of a potential bond campaign that could happen as early as November 2006 or November 2008.

Phase I Update

Mrs. Kanouse was pleased to announce that most of the work has been completed and the remainder of the work will be coordinated within the respective building remodel.

Phase II Update

Sylvia Turner provided an update on building C. She has been meeting with the architects and working closely with Alex Oviedo. The faculty and staff have displayed a great willingness and positive attitude in being part of the process. They are working diligently in preparing for the renovation.

Ray Hicks provided an update on building "D". It was also noted that during the month of December, all the other classrooms in building "D" will be completed.

5. Measure "E" Expenditure Updates

Mrs. Kanouse reviewed the bond expenditure, noting 87% of the 1st issuance (2003A) being spent. In regards to the 2nd issuance (2005B) the district has committed 38 million leaving 51.4 million left.

6. Facilities Sub Committee

Ray Hicks gave a report from the last facilities sub committee. The committee discussed "H" building and Johnson Center. Dr. Lundquist held a meeting of all constituents regarding Johnson center where brainstorming ideas were shared regarding the renovation. The committee agreed that coordination and timing were critical to the renovation processes occurring on the campus in order to maximize resources.

Current traffic issues were discussed and as the renovation process continues other traffic issues will have to be addressed.

Mr. Hicks also reported that most of the building exteriors have been painted on campus. A discussion ensued regarding the beautification of the campus. It was noted that the graffiti abuse has greatly decreased in the bathrooms and on the campus. Dr. Martinez noted that importance of creating a clean environment for students, faculty and staff.

Lt. James Wooley reminded the committee the importance of securing items during the holiday break and during the renovation period. D. Martinez asked Lt. Wooley to send an all SAC email out regarding the security issue.

Aracely Mora asked that the hammer throw area be reflected on the Master Plan. It was noted that the hammer throw has already been incorporated in the Master plan and has been designated to be located at the end of the new soccer field.

7. Other

Mrs. Kanouse brought the committee's attention to the Annual Report to the community published by the Citizens' Bond Oversight Committee. This report is mandated by law to be published for the community. The Bond Oversight Committee is pleased with the district in the way the bond projects are being managed. The report can be found on the district website.

Dr. Martinez shared briefly her work with the city abandonment process. She discussed the importance of an outreach from the college to the community at large. She opened the floor for ideas and suggestions for an annual event/events to thank and recognize the community. Ideas were discussed among members.

The meeting was adjourned at 3:02p.m.